Michigan Department of Treasury 496 (02/06)

#### **Auditing Procedures Report**

| issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended.  |  |                   |  |                                       |  |   |                               |  |               |  |
|---|--|-------------------|--|---------------------------------------|--|---|-------------------------------|--|---------------|--|
| Loca  | al Unit  | of Go             | vernment Type  | €                                     |  |   | Local Unit Na                 |  |               | County   |
|   | Coun   | ty                | ☐City  | □Twp                                  | □Village   | ⊠Other  | Township                      | Ambulance Authority  |               | Antrim   |
| ŀ   | al Yea   |                   |  |                                       | Opinion Date   |   |                               | Date Audit Report Submitted  | I to State    |  |
| 3-  | 31-0   | b<br>b            |  |                                       | 6-1-06   |   |                               | 7-13-06  |               |  |
| We a  | affirm   | that              | •  |                                       |  |   |                               |  |               |  |
| We a  | are ce   | ertifie           | ed public ac   | countants                             | licensed to p  | ractice in M  | lichigan.                     |  |               |  |
| We f<br>Man   | urthe<br>agen  | er affi<br>nent l | rm the follo<br>Letter (repo   | wing mate<br>ort of comi              | erial, "no" resp<br>ments and rec                    | onses have<br>ommendati   | e been disclo<br>ons).        | osed in the financial stateme  | ents, includ  | ing the notes, or in the                                 |
|   | YES  | <u>Q</u>          | Check ea   | ch applic                             | able box belo  | ow. (See in:  | structions for                | r further detail.)   |               |  |
| 1.  | ×  |                   |  |                                       | nent units/func<br>es to the financ                  |   |                               |  | ncial staten  | nents and/or disclosed in the                            |
| 2.  | X  |                   |  |                                       |  |   |                               | unit's unreserved fund balar<br>budget for expenditures.                     | nces/unres    | tricted net assets                                       |
| 3.  | X  |                   | The local  | unit is in c                          | compliance wit                                       | th the Unifo  | rm Chart of                   | Accounts issued by the Dep   | artment of    | Treasury.  |
| 4.  | ×  |                   | The local  | unit has a                            | dopted a budg  | get for all re  | quired funds                  | <b>3.</b>  |               |  |
| 5.  | ☑ A public hearing on the budget was held in accordance with State statute.  |                   |  |                                       |  |   |                               |  |               |  |
| 6.  | The local unit has not violated the Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, or other guidance as issued by the Local Audit and Finance Division.                        |                   |  |                                       |  | / Municipal Loan Act, or  |                               |  |               |  |
| 7.  | X  |                   | The local unit has not been delinquent in distributing tax revenues that were collected for another taxing unit. |                                       |  |   |                               | er taxing unit.  |               |  |
| 8.  | X  |                   | The local unit only holds deposits/investments that comply with statutory requirements.                          |                                       |  |   |                               |  |               |  |
| 9.  | The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the Bulletin for Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin). |                   |  |                                       |  | in the Bulletin for   |                               |  |               |  |
| 10.   There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audithat have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that not been communicated, please submit a separate report under separate cover. |  |                   |  |                                       |  | ring the course of our audit<br>there is such activity that has |                               |  |               |  |
| 11.   | ×  | П                 |  |                                       | of repeated o  | •   |                               |  |               |  |
| 12.   | ×  |                   |  |                                       | UNQUALIFIE   |   | •                             |  |               |  |
| 13.   | ×  |                   | The local  | unit has c                            |  | SASB 34 or  | GASB 34 as                    | s modified by MCGAA State  | ement #7 a    | nd other generally                                       |
| 14.   | ×  | П                 | •  |                                       |  | •   | ior to pavme                  | ent as required by charter or  | statute.      |  |
| 15.   | X  |                   |  |                                       | • •  | •   |                               | ed were performed timely.  |               |  |
| If a<br>includes  | local<br>uded<br>criptic   | unit<br>in th     | of governn<br>his or any<br>of the auth  | nent (auth<br>other aud<br>ority and/ | norities and co<br>lit report, nor<br>for commission | mmissions<br>do they ob<br>n.                                   | included) is<br>otain a stanc | operating within the bound<br>d-alone audit, please enclo<br>n all respects. | daries of the | e audited entity and is not<br>me(s), address(es), and a |
| We  | have   | enc               | losed the  | following                             |  | Enclosed  | Not Require                   | ed (enter a brief justification)   |               |  |
| Fina  | ancia  | I Stat            | tements  |                                       |  | $  \times  $  |                               |  |               |  |
| The   | lette  | r of C            | Comments   | and Reco                              | mmendations  |   | None                          | None   |               |  |
|   |  | escribe           |  |                                       |  |   |                               |  |               |  |
|   |  |                   | ccountant (Fir   |                                       |  |   |                               | Telephone Number   |               |  |
|   |  |                   | mith, CPA  |                                       |  |   |                               | 989-732-1441   | State 1 -     | 7in  |
|   | et Addr<br>4. S  |                   | ter Ave Si   | ıite 1∩¤                              |  |   |                               | City<br>Gaylord  | 1 1           | <sup>(ip</sup><br>49735                                  |
| 114 S. Center Ave Suite 108 Gaylord MI 49735  Authorizing-CRA Signature Printed Name License Number   |  |                   |  |                                       |  |   |                               |  |               |  |

Daniel S. Smith

1101020912

# TOWNSHIP AMBULANCE AUTHORITY ANTRIM COUNTY FINANCIAL STATEMENTS MARCH 31, 2006

#### TOWNSHIP AMBULANCE AUTHORITY

CENTRAL LAKE STANLEY BEAN

CHESTONIA ROBERT BECKNER

CUSTER ROBERT RICKSGERS

FOREST HOME TERRY SMITH

HELENA BRUCE WIERMAN

KEARNEY TIM COMBEN

MANCELONA MAURICE MCGLEISH

STAR DONNA SIMONS

WARNER MATTHEW DOBRZELEWSKI

#### **TABLE OF CONTENTS**

|  | <u>PAGE</u> |
|--|-------------|
| INDEPENDENT AUDITOR'S REPORT   | 1           |
| MANAGEMENT'S DISCUSSION AND ANALYSIS   | II – IV     |
| GOVERNMENT-WIDE FINANCIAL STATEMENTS STATEMENT OF NET ASSETS   | 1           |
| STATEMENT OF ACTIVITIES  | 2           |
| GOVERNMENTAL FUND FINANCIAL STATEMENTS BALANCE SHEET   | 3           |
| RECONCILIATION OF THE BALANCE SHEET TO THE STATEMENT OF NET ASSETS   | 4           |
| STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  | 5           |
| RECONCILIATION OF THE STATEMENT OF<br>REVENUES, EXPENDITURES AND CHANGES IN<br>FUND BALANCE TO THE STATEMENT OF ACTIVITIES | 6           |
| NOTES TO FINANCIAL STATEMENTS  | 7 - 12      |
| STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL                                       | 13          |



#### INDEPENDENT AUDITOR'S REPORT

June 1, 2006

Members of the Board Township Ambulance Authority

I have audited the accompanying financial statements of the governmental activities and the major fund information of the Township Ambulance Authority, Antrim County, Michigan as of and for the year ended March 31, 2006, which collectively comprise the Authority's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the Authority's management. My responsibility is to express an opinion on these financial statements based on my audit.

I have conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, and the major fund information of the Township Ambulance Authority, Antrim County, Michigan as of March 31, 2006, and the respective changes in financial position, thereof and for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, which immediately follows the Independent Auditor's Report and the budgetary comparison information on page 13, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion of it.

Daniel S. Smith, CPA

### TOWNSHIP AMBULANCE AUTHORITY

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of the Township Ambulance Authority annual financial report presents our discussion and analysis of the Authority's financial performance during the fiscal year ended March 31, 2006. Please read it in conjunction with the financial statements that immediately follow this section.

#### Financial Highlights

Our financial status improved over the last year. Assets increased by approximately \$71,575. Total assets are now \$655,575 of which \$178,065 represents capital assets.

Overall revenues were \$356,167 and overall expenses were \$284,550 in the statement of activities.

The Authority purchased a new ambulance for \$84,225. We also invested \$7,855 in costs related to a potential new building.

#### Overview of the Financial Statements

This annual report consists of three parts; management's discussion and analysis, the basic financial statements and required supplementary information. The basic financial statements include two different kinds of statements that present different views of the entity.

The first two statements are entity wide financial statements and provide both long and short-term information about our overall financial status. These statements present government activities.

The remaining statements are fund financial statements, which focus on detail.

The notes to the financial statements explain some of the information in the statements and provide more detailed data.

Required supplementary information further explains and supports the financial statement information with budgetary comparisons.

#### **Entity Wide Statements**

The entity wide statements report information about the Authority as a whole, using accounting methods used by private companies. The statement of net assets includes all the Authority's assets and liabilities. The statement of activities records all of the current year revenues and expenses regardless of when received or paid.

The two entity wide statements report net assets and how they have changed. Net assets are the difference between the Authority's assets and liabilities and this is one method to measure the Authority's financial health or position.

Over time, increases or decreases in the Authority's net assets are an indicator of whether financial position is improving or deteriorating.

#### **Fund Financial Statements**

The fund financial statements provide more detailed information about the Authority's funds. Funds are established to account for funding and spending of specific financial resources and to show proper expenditures of those resources.

The entity has the following kind of funds:

Governmental Fund – All of the Authority's activities are included in one general fund, classified in the governmental fund category. This fund is presented on the modified accrual basis, which is designed to show short-term financial information. You will note that differences between the entity wide statements and the fund statements are disclosed in the reconciling financial statements to explain the difference between them.

#### Financial Analysis of the Entity as a Whole

Net Assets – the Authority's net assets increased by \$71,617 during the year ended March 31, 2006, totaling \$655,438, of which \$178,065 is invested in capital assets, leaving \$477,373 in unrestricted net assets. The increase in net assets is due primarily to conservative spending by the Authority. The unrestricted net assets will be used for future capital asset purchases and operating expenses.

#### Financial Analysis of the Authority's Funds

Fund Balance – the Authority's fund balance increased by \$2,586, bringing the total fund balance to \$477,373.

#### Capital Assets

Our capital asset purchases include a new ambulance (\$84,225) and building costs (\$7,855). Our total net capital assets at year end were \$178,065.

#### Long-term Debt

The Authority has no long-term debt.

#### **Known Factors affecting Future Operations**

None.

#### **Contacting Authority Management**

This financial report is designed to provide our taxpayers and creditors with a general overview of the Authority's finances and to demonstrate the Authority's accountability for the revenues it receives. If you have any questions concerning this report, please contact the following members of the Authority:

Terry Smith, Forest Home Township

Maurice McGleish, Mancelona Township

#### TOWNSHIP AMBULANCE AUTHORITY STATEMENT OF NET ASSETS MARCH 31, 2006

| ASSETS                           |        |          |
|----------------------------------|--------|----------|
| Current Assets:                  |        |          |
| Cash                             | \$     | 355,599  |
| Certificate of Deposit           |        | 52,539   |
| Current Taxes Due from Townships |        | 33,339   |
| Delinquent Taxes Receivable      |        | 36,033   |
| Total Current Assets             |        | 477,510  |
| Capital Assets:                  |        |          |
| Fixed Assets - Original Purchase |        | 36,000   |
| Vehicles                         |        | 158,777  |
| Equipment                        |        | 31,911   |
| Building Costs                   |        | 7,855    |
|                                  | ****** | 234,543  |
| Less, Accumulated Depreciation   |        | (56,478) |
| Total Capital Assets             |        | 178,065  |
| Total Assets                     |        | 655,575  |
|                                  |        |          |
| LIABILITIES                      |        |          |
| Accounts Payable                 | \$     | 137      |
| NET ASSETS                       |        |          |
| Unrestricted Net Assets          |        | 477,373  |
| Investment in Capital Assets     |        | 178,065  |
| Total Net Assets                 | \$     | 655,438  |

## TOWNSHIP AMBULANCE AUTHORITY STATEMENT OF ACTIVITIES FOR THE YEAR ENDED MARCH 31, 2006

**NET REVENUE/** 

|   |                                    | PRO  | PROGRAM REVE                           | REVENUES                             |    | (EXPENSE) AND CHANGES IN NET ASSETS |
|---|------------------------------------|--|--|--------------------------------------|----|-------------------------------------|
|   | EXPENSES                           | CHARGES FOR<br>SERVICES                            | OPERATING<br>GRANTS &<br>CONTRIBUTIONS | CAPITAL<br>GRANTS &<br>CONTRIBUTIONS |    | TOTAL                               |
| GOVERNMENTAL ACTIVITIES Ambulance Service | \$ (284,550)                       | *  | 1                                      |                                      | ₩  | (284,550)                           |
|   |                                    |  |  |                                      |    |                                     |
|   | GENERAL REVENUES Property Taxes:   | ENUES<br>IS:                                       |  |                                      |    |                                     |
|   | Forest Home<br>Kearney             | ле.  |  |                                      |    | 70,422                              |
|   | Central Lake<br>Mancelona          | ke<br>'  |  |                                      |    | 51,074                              |
|   | Helena                             | N.   |  |                                      |    | 44,513<br>42,826                    |
|   | Custer                             |  |  |                                      |    | 43,703                              |
| :   | Warner                             |  |  |                                      |    | 18,668                              |
|   | Chestonia                          |  |  |                                      |    | 8,500<br>8,778<br>8,778             |
|   | Delinquent Pers<br>Interest Income | Delinquent Personal Property Taxes Interest Income | axes                                   |                                      |    | 7,035<br>168<br>2,037               |
|   | Total Gene                         | Total General Revenues                             |  |                                      |    | 356,167                             |
|   | CHANGE IN NE                       | GE IN NET ASSETS                                   |  |                                      |    | 71,617                              |
|   | NET ASSETS -                       | SSETS - APRIL 1, 2005                              |  |                                      |    | 583,821                             |
|   | NET ASSETS -                       | SSETS - MARCH 31, 2006                             |  |                                      | 69 | 655,438                             |
|   |                                    |  |  |                                      |    |                                     |

See accompanying notes to the financial statements

## TOWNSHIP AMBULANCE AUTHORITY BALANCE SHEET GOVERNMENTAL FUND MARCH 31, 2006

|  | G  | SENERAL<br>FUND             |
|--|----|-----------------------------|
| ASSETS: Cash Certificate of Deposit Taxes Receivable: Current Taxes Due from Townships | \$ | 355,599<br>52,539<br>33,339 |
| Delinquent Taxes - County  |    | 36,033                      |
| Total Assets   |    | 477,510                     |
| LIABILITIES: Accounts Payable  | \$ | 137                         |
| FUND EQUITY: Fund Balance  |    | 477,373                     |
| Total Fund Equity  |    | 477,373                     |
| Total Liabilities and Fund Equity  | \$ | 477,510                     |

## TOWNSHIP AMBULANCE AUTHORITY RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET ASSETS MARCH 31, 2006

| TOTAL NET ASSETS - GOVERNMENTAL ACTIVITIES PER STATEMENT OF NET ASSETS - PAGE 1                                 | \$<br>655,438 |
|---|---------------|
| Capital assets used in governmental activities are not financial resources and therefore not used in the funds. | <br>178,065   |
| Amounts reported for governmental activities in the Statement of Net Assets (page 1) are different because:     |               |
| TOTAL FUND BALANCES - GOVERNMENTAL ACTIVITIES PER BALANCE SHEET - PAGE 3  | \$<br>477,373 |

## TOWNSHIP AMBULANCE AUTHORITY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE GENERAL FUND FOR THE YEAR ENDED MARCH 31, 2006

|                                 |   | GENERAL<br>FUND |
|---------------------------------|---|-----------------|
| REVENUES:                       |   |                 |
| Property Taxes:                 |   |                 |
| Forest Home                     | \$                                      | 70,422          |
| Kearney                         | •                                       | 65,892          |
| Central Lake                    |   | 51,074          |
| Mancelona                       |   | 44,513          |
| Custer                          |   | 43,703          |
| Helena                          |   | 42,826          |
| Star                            |   | 18,668          |
| Chestonia                       |   | 8,558           |
| Warner                          |   | 8,306           |
| Delinquent Personal Prop. Taxes |   | 168             |
| Interest Income                 |   | 2,037           |
| Total Revenues                  |   | 356,167         |
| EXPENDITURES:                   | ·                                       | _               |
| Contractual Services            |   | 242,829         |
| Capital Outlay                  |   | 93,712          |
| Fuel                            |   | 11,123          |
| Insurance                       |   | 1,905           |
| Audit                           |   | 1,500           |
| Communications                  |   | 841             |
| Supplies                        |   | 158             |
| Legal Services                  |   | 625             |
| Mileage Reimbursement           |   | 165             |
| Postage                         |   | 30              |
| Miscellaneous                   | *************************************** | 693             |
| Total Expenditures              |   | 353,581         |
| Excess (Deficiency) of          |   |                 |
| Revenues Over Expenditures      |   | 2,586           |
| FUND BALANCE - APRIL 1, 2005    |   | 474,787         |
| FUND BALANCE - MARCH 31, 2006   | \$                                      | 477,373         |

See accompanying notes to the financial statements

## TOWNSHIP AMBULANCE AUTHORITY RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES YEAR ENDED MARCH 31, 2006

|  | ~~~~ |          |
|--|------|----------|
| CHANGES IN NET ASSETS - GOVERNMENTAL ACTIVITIES PER THE STATEMENT OF ACTIVITIES - PAGE 2   | \$   | 71,617   |
| Depreciation expense, recorded in the statement of activities but not in the governmental fund financial statements.   |      | (23,049) |
| Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives. |      | 92,080   |
| Amounts reported for governmental activities in the statement of activities (page 2) are different because:  |      |          |
| NET CHANGE IN FUND BALANCES TOTAL GOVERNMENTAL FUNDS - PAGE 5  | \$   | 2,586    |

#### **NOTE A: ENTITY**

The Township Ambulance Authority was established under Public Act 57 of 1988, in November, 2002, in order to provide a stable and reliable ambulance service to the participating Townships: Central Lake, Chestonia, Custer, Forest Home, Helena, Kearney, Mancelona, Star and Warner. Each township will have one resident represented on the nine member board. Upon dissolution, all assets and debts of the Authority shall be divided among the member townships according to each township's state equalized value – and its relationship to the Authority's state equalized value.

#### NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting and reporting framework and the more significant accounting principles and practices of the Township Ambulance Authority are discussed in subsequent sections of this note. The remainders of the Notes are organized to provide explanations, including required disclosures of the Authority's financial activities.

The accounting policies of the Township Ambulance Authority conform to the generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

On April 1, 2003, the Township Ambulance Authority adopted the new governmental reporting model and implemented Governmental Accounting Standards Board (GASB) Statement No. 34 "Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments" and Statement No. 38 "Certain Financial Statement Note Disclosures".

Under the provisions of GASB Statements No. 34 and 38, the focus of the Authority's financial statements has shifted from a fund focus to a government-wide focus.

#### **GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENT PRESENTATION**

#### Government-Wide Financial Statements

The government-wide financial statements include the statement of net assets and the statement of activities. These statements report financial information for the Authority as a whole.

#### NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Government-Wide Financial Statements (continued)

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one functional activity. The Authority has one fund and one functional activity – ambulance services. Program revenues include: (1) charges for services which report fees, fines and forfeitures, and other charges to users of the Authority's services; (2) operating grants and contributions which finance annual operating activities including restricted investment income; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets and include fees to developers. These revenues are subject to externally imposed restrictions to these program uses. Taxes and other revenue sources not included with program revenues are reported as general revenues.

#### Fund Financial Statements

Fund financial statements are provided for the Authority's governmental fund.

The measurement focus and basis of accounting for the government-wide and fund financial statements are described in a subsequent section of this note.

#### **FUND TYPE AND MAJOR FUND**

#### Governmental Fund

The Authority reports the following major governmental fund:

General Fund- This fund is used to account for all financial transactions of the Township Ambulance Authority. The Authority's primary source of revenue is from Township property taxes "earmarked" for ambulance services. These taxes are received from the nine participating Townships throughout the year.

#### MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The financial statements of the Authority are prepared in accordance with generally accepted accounting principles (GAAP). The Authority's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements and applicable Financial Accounting Standards Board (FASB) pronouncements, and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless they conflict with GASB pronouncements. The Authority does not apply FASB pronouncements or APB opinions issued after November 30, 1989.

#### NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Measurement Focus and Basis of Accounting (Continued)

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting. Reimbursements are reported as reduction to expenses. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax revenues are recognized in the year for which they are levied while grants are recognized when grantor eligibility requirements are met.

#### **Governmental Fund Financial Statements**

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurably available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The Authority considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported as expenditures in the year due.

Major revenue sources susceptible to accrual include: property taxes and investment income. In general, other revenues are recognized when cash is received.

#### **BUDGET**

An annual budget is required of the Township Ambulance Authority. The budget is open to the public for their consideration before final adoption. The Townships also individually review and approve the budget. Upon completion of the public hearing, the budget was adopted on a fund level using the modified accrual basis of accounting. The budget was amended as necessary throughout the year. Both the original and amended budgets are presented in these financial statements, as a part of required supplementary information. Budgets as adopted end on March 31<sup>st</sup> of each year. There are no carryover budget items.

Public Act 621 of 1978 as amended provides that a local unit shall not incur expenditures in excess of the amount appropriated. For the year ended March 31, 2006, the general fund incurred expenditures in excess of its final budget by \$63,714.

#### NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **ESTIMATES**

The preparation of financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### RESTRICTED RESOURCES

The Authority currently has no restricted resources.

#### CAPITAL ASSETS AND DEPRECIATION

The Authority's property, plant, and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the government-wide financial statements. The Authority has no infrastructure assets. Donated assets are stated at fair value on the date donated. The Authority generally capitalizes assets with a cost of \$1,000 or more.

Capital assets are depreciated using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts and the resulting gain or loss is recorded in operations.

Estimated useful live, in years, for depreciable assets are as follows:

| Buildings and Improvements          | 25-40         |
|-------------------------------------|---------------|
| Land Improvements                   | 10-20         |
| Furniture, Machinery, and Equipment | 5 - 10        |
| Vehicles                            | 5 <b>-</b> 10 |

Land and construction in progress are not depreciated.

For information describing capital assets, see Note E.

#### LONG-TERM DEBT, DEFERRED DEBT EXPENSE, AND BOND DISCOUNTS/PREMIUMS

The Township Ambulance Authority currently has no debt.

#### **NOTE C: CASH AND INVESTMENTS**

Cash consists of bank accounts with original maturities of 90 days or less.

All cash deposits are maintained in financial institutions in Antrim County area. The Authority's deposits are categorized to give an indication of the level of risk assumed by the Authority at fiscal year-end. The categories are described as follows:

Category 1 - Insured or collateralized with securities held by the Authority by its agent or in the Authority's name.

Category 2 - Collateralized with securities held by the pledging Financial institution's trust department or agent in the Authority's name.

Category 3 - Uncollateralized and uninsured.

|               | Bank    | Ca      | ategory |         | Carrying |  |
|---------------|---------|---------|---------|---------|----------|--|
|               | Balance | 1       | 2       | 3       | Amount   |  |
| Cash Deposits | 408,138 | 152,539 |         | 255,599 | 408,138  |  |

#### NOTE D: TAXES RECEIVABLE

The following amounts were due from the participating townships at March 31, 2006:

|  | Current Taxes   | <b>Delinquent Taxes</b>   |
|--|---|---|
| Central Lake Chestonia Custer Forest Home Helena Kearney Mancelona Star Warner | \$ 9,688<br>1,853<br>3,255<br>162<br>14,672<br>3,275<br>36<br>- | 5,350<br>1,102<br>5,108<br>3,712<br>2,332<br>9,111<br>6,456<br>2,322<br>540 |
|  | \$ 33,339   | \$ 36,033   |

#### NOTE E: CAPITAL ASSETS AND DEPRECIATION

The following table provides a summary of changes in capital assets:

#### CAPITAL ASSETS DEPRECIATED

|                                | <b>VEHICLES</b>   | <b>EQUIPMENT</b> | BUILDINGS       | TOTALS            |
|--------------------------------|-------------------|------------------|-----------------|-------------------|
| <b>Governmental Activities</b> |                   |                  |                 |                   |
| Balance, April 1, 2005         | \$ 74,552         | \$ 67,911        | \$ -            | \$ 142,463        |
| Increases                      | 84,225            | <u>-</u>         | 7,855           | 92,080            |
| Decrease                       |                   | <u> </u>         | · -             | ,                 |
| Balance, March 31, 2006        | 158,777           | 67,911           | 7,855           | 234,543           |
| <b>Governmental Activities</b> |                   |                  |                 |                   |
| Accumulated Depreciation       | 1                 |                  |                 |                   |
| Balance, April 1, 2005         | 13,046            | 20,383           | -               | 33,429            |
| Increases                      | 11,666            | 11,383           | -               | 23,049            |
| Decreases                      |                   |                  | <u> </u>        |                   |
| Balance, March 31, 2006        | 24,712            | 31,766           |                 | 56,478            |
| Governmental Activities        |                   |                  |                 | <del></del>       |
| Capital Assets, Net            | <u>\$ 134,065</u> | <u>\$ 36,145</u> | <u>\$ 7,855</u> | <u>\$ 178,065</u> |

#### **NOTE F: CONTRACTS**

The Authority has entered into an "Ambulance Management Service Contract with Allied EMS Systems, Inc. and Life + Link (both Michigan nonprofit corporations). In summary, the Authority purchased Life + Link's capital assets for \$36,000 and contracted with Allied for operational ambulance services. A subsidy shall be paid by the Authority to Allied to "cover" the estimated total operating loss for each calendar year. For 2006, the estimated loss is \$183,903, of which \$91,952 (50%) was paid in December, 2005. Additionally \$94,671 was paid in January, 2006, to cover the fourth quarter loss for 2005.

The contract term is January 1, 2003 through December 31, 2006.

#### **NOTE G: INSURANCE**

The Authority does maintain "bond surety" coverage for certain board members. Liability coverage is part of the contractual agreement with Allied.

## TOWNSHIP AMBULANCE AUTHORITY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL FOR THE YEAR ENDED MARCH 31, 2006

|  |          | ORIGINAL<br>BUDGET |    | FINAL<br>AMENDED<br>BUDGET |             | ACTUAL  |    | VARIANCE<br>FROM FINAL<br>AMENDED<br>BUDGET |  |
|--|----------|--------------------|----|----------------------------|-------------|---------|----|---|--|
| REVENUES:  |          |                    |    |                            |             |         |    |   |  |
| Property Taxes:                                      |          |                    |    |                            |             |         |    |   |  |
| Forest Home  | \$       | 70,000             | \$ | 70,000                     | \$          | 70,422  | \$ | 422   |  |
| Kearney  |          | 65,500             |    | 65,500                     |             | 65,892  |    | 392   |  |
| Central Lake   |          | 51,000             |    | 51,000                     |             | 51,074  |    | 74  |  |
| Mancelona  |          | 44,500             |    | 44,500                     |             | 44,513  |    | 13  |  |
| Helena   |          | 42,500             |    | 42,500                     |             | 42,826  |    | 326   |  |
| Custer   |          | 43,500             |    | 43,500                     |             | 43,703  |    | 203   |  |
| Star   |          | 18,500             |    | 18,500                     |             | 18,668  |    | 168   |  |
| Warner   |          | 8,000              |    | 8,000                      |             | 8,306   |    | 306   |  |
| Chestonia  |          | 8,500              |    | 8,500                      |             | 8,558   |    | 58  |  |
| Delinquent Personal Prop. Taxes                      |          | 0,000              |    | -                          |             | 168     |    | 168   |  |
| Interest Income                                      |          | 2,000              |    | 2,000                      |             | 2,037   |    | 37  |  |
| merest moorne  |          | ·····              |    | <del></del>                |             |         |    | <del></del>                                 |  |
| Total Revenues                                       |          | 354,000            |    | 354,000                    | <del></del> | 356,167 |    | 2,167                                       |  |
| EXPENDITURES:  |          |                    |    |                            |             |         |    |   |  |
| Contractual Services                                 |          | 129,000            |    | 129,000                    |             | 242,829 |    | (113,829)                                   |  |
| Capital Outlay                                       |          | 123,000            |    | 131,000                    |             | 93,712  |    | 37,288                                      |  |
| Fuel   |          | 14,000             |    | 14,000                     |             | 11,123  |    | 2,877                                       |  |
| Insurance  |          | 2,500              |    | 2,500                      |             | 1,905   |    | 595   |  |
| Audit  |          | 3,000              |    | 3,000                      |             | 1,500   |    | 1,500                                       |  |
| Legal Services                                       |          | 2,500              |    | 2,500                      |             | 625     |    | 1,875                                       |  |
| Printing   |          | 1,000              |    | 1,000                      |             | _       |    | 1,000                                       |  |
| Communications                                       |          | · -                |    | 600                        |             | 841     |    | (241)                                       |  |
| Supplies   |          | 1,000              |    | 1,000                      |             | 158     |    | `842  |  |
| Mileage Reimbursement                                |          | 500                |    | 500                        |             | 165     |    | 335   |  |
| Postage  |          | 100                |    | 100                        |             | 30      |    | 70  |  |
| Miscellaneous  |          | 1,000              |    | 1,000                      |             | 693     |    | 307   |  |
| Education  |          | 1,000              |    | 1,000                      |             | -       |    | 1,000                                       |  |
| Meals & Lodging                                      |          | 500                |    | 500                        |             | _       |    | 500   |  |
| Total Expenditures                                   |          | 279,100            |    | 287,700                    |             | 353,581 |    | (65,881)                                    |  |
| Excess (Deficiency) of<br>Revenues Over Expenditures | <u> </u> | 74,900             |    | 66,300                     |             | 2,586   |    | (63,714)                                    |  |
| FUND BALANCE - APRIL 1, 2005                         |          | 474,787            |    | 474,787                    |             | 474,787 |    | -   |  |
| FUND BALANCE - MARCH 31, 2006                        | \$       | 549,687            | \$ | 541,087                    | \$          | 477,373 | \$ | (63,714)                                    |  |
|  |          |                    | _  |                            |             |         | -  |   |  |

See accompanying notes to the financial statements